## University Baptist Church Policies. Procedures and Guidelines Manual

## **Guidelines for Medical Emergency Protocol during Sunday Worship**

## INTRODUCTION

In the event of a medical emergency during Sunday morning worship the following protocol has been developed to facilitate "first response" evaluation, treatment and evacuation.

- 1. The Ushers will bring the Portable AED unit from the Fellowship Hall to the foyer by 10:45 a.m. each Sunday. (And return AED after the service) Check to see if the AED "green" battery light is on.
- The on-call first responder, a trained medical person, will be seated on the back, right pew (as viewed from the pulpit). They will check in with the head usher and verify the location of the AED.
- 3. When first aware of a medical situation, the on-call first responder will immediately proceed to the person experiencing the medical emergency.
- An usher will call 911. The ambulance should be directed to the front doors of the sanctuary on West Main Street. (See phone and address instructions located by the foyer telephone).
- 5. Medical doctors in attendance are requested to respond.
- 6. An usher will relay updated information to the pastor as warranted.