

Nominating Committee Report 2017-2018

By laws p8

Selection of Lay Leaders

Except where otherwise expressly provided, church officers, members of committees, councils, and service teams and lay leaders of educational and music ministries will be nominated by the Nominating Committee and elected by the church in conference. The members of the Nominating Committee will be nominated by the Active Deacons and elected by the church in conference. In all such cases, nominations may also be received from the floor in the church conference at which the election is to take place.

Church Officers (Senior Minister)

By-laws p8-10

Moderator By-laws: No term limit stated	Ed Lowry
Clerk By-laws: No term limit stated	Sue Walton
Recording Secretary By-laws: No term limit stated	Shirley Clark
Treasurer By-laws: No term limit stated	Richard Vaughan
Assistant Treasurer By-laws: No term limit stated	Jennifer Wagoner
Historian By-laws: No term limit stated	Ray Gaines
Parliamentarian By-laws: No term limit stated	Jim Hallissy

Trustees

By-laws p 8: 3 trustees will be elected by the church for 6 year terms with one trustee being elected every 2 years. Trustees will not be eligible for re-election until the lapse of 2 years. The trustees will elect a chair annually. The chair will be responsible for initiating the appointment of trustees by the court.

Ed Smith (2019)
Debra Bryant (2021)
Jennifer Wagoner (2023)

Approved: 8/31/2017

*** Changes made 8/31/2017

**** Changes made 9/12/2017

Endowment Trustees:

By-laws p9: 3 trustees will be elected by the church for 6 year terms with one trustee being elected every 2 years. Trustees will not be eligible for re-election until the lapse of 2 years. The trustees will elect a chair annually. The Church Treasurer will be an ex officio member of the Endowment Fund Trustees

Larry Martin (2023)

Ed Lowry (2019)

Brad Groff (2021)

Ex officio/Treasurer Richard Vaughan

Church Representatives (Senior Minister)

By-laws p11, No term limit stated

Central Virginia Baptist Association Executive Committee: Anne Keith

Central Virginia Baptist Association Church Representative: Lu Overbeck

LOVE INC Contact Person: Barbara Murray, Sarah Buchanan (Alternate)

Alliance of Interfaith Ministry (AIM) : Barbara Murray

IMPACT Board (Faith & Justice): _____ To be appointed by Faith & Justice Committee
(see p5, working with Matt to redefine)

Deacons (Senior Minister)

2018

Johnny Ellen

Ray Gaines

Brad Groff, chair

Bill Jesser

Anne Keith

Ed Lowry

Michelle Proffitt

2019

Lynne Gardner

Donna Marshall

Rachel Miller, secretary

Ed Smith

Raynell Stokes

Jennifer Wagoner

Joe Zhu

2020

Debra Bryant

Sarah Buchanan

Alan Hendricks

Debby Johnson

Jimmy Li

Scott Miller

Lynda Tweel

Circle of Caring Council (Assoc. Minister of Community)

Appointed by Deacons

(The Circle of Caring Council has been dissolved, so the leaders of the five teams will manage coordination and oversight to the program. The Deacons combined Congregational Care, Homebound, and Hospital Visitation. They also combined Small Jobs and Transportation (still needs some tweaking by the Deacons).

Bereavement – Margie Howell

Celebrations – Debby Johnson and Judy Shah

Comfort Food – Donna Marshall and Michelle Proffitt

Congregational Care _____, Homebound _____,

Hospital Visitation – Lynn Gardner

Small Jobs & Transportation – Larry Johnson

Church Council (Senior Minister)

Leadership Manual p15:
Council Structure

The Church Council is to be composed of the following: Senior Minister, Associate Minister(s), Chair of the Active Deacons, Moderator, and Chairs of all standing committees and councils. The Nominating Committee will nominate the chair of Church Council for election by the church. Such nominee may be a member of Church Council or may be an additional member.

Chair	Committee Chairs	
Buildings and Grounds Chair	Debra Bryant	(chair does not need to be a committee chair)
Collegiate Ministry Council Chair	Ed Smith	
Deacon Chair	Rachel Miller	
Faith & Justice Committee Chair	Brad Groff	
Finance Committee Chair	_____	(see p5, working with Matt to redefine)
Financial Stewardship Committee Chair	Larry Martin	
Hospitality Chair	Sarah Buchanan	
Missions/Ministry Chair	Sima Brown	
Moderator	Pam Hallissy, Anne Keith	
Nominating Committee Chair	Ed Lowry	
Personnel Chair	Sarah Buchanan	(selected by Deacons see p 5)
Wednesday Night Committee Chair	Alan Hendricks	
Welcome & Inclusion Council Chair	Larry Johnson	
WMU Chair	_____	(to be selected by W&I Council)
Youth Ministry Council Chair	Diane Mundell	
Clergy Staff	Katherine Hamel	
	Matt Tennant, Alba Beasley, Will Brown, Sarah Wilson	

Music Leadership (Minister of Music)

Leadership Manual p47: Composed of church members who will be recommended by the Associate Minister for Music and Worship, elected annually, and may serve successive terms.

Sanctuary Choir – Wednesday

Director Alba Beasley Accompanist Barbara Moore

Preschool Music Activity

Director Ray Gaines

Children’s Chimers (2nd-5th Grade)

Director Diane Mundell

Genesis Choir (Kindergarten-5th Grade)

Director _____

Chapel Choir (6th-12th Grades

Director Alba Beasley _____

Sanctuary Bells

Director Alba Beasley

Jubilate

Director	Alba Beasley
Accompanist	Barbara Moore
Steering Committee Chair	Claire Veasey

Jubilate Alumni Association

Nancy Gaines (2018), Carolyn Lowry (2018)

Sunday Bible Study Leadership (Assoc. Minister of Community)

Sunday Bible Study

Leadership Manual p18: The Associate Minister of Community shall annually recruit and recommend to the Nominating Committee church members to fill the director and teaching positions for the following departments:

Preschool Division Director
Assistant Director

Judy Gough
Aimee Marshall

Worship Service Extended Session Coordinators Judy Gough
Aimee Marshall
Karen Minor

Babies Class Diane Woerner

Younger Preschool Rotate as needed
Older Preschool-K Judy Shah

Children's Division Director
Children's Church Coordinator
Children's K – 5th Grade

Katherine Hamel
Shirley Clark
Katherine Hamel
Laura Morris
Michelle Proffitt
Erin Brown
Debby Johnson

Combined K-2 and 3-5

Youth Division

Grades 6 – 8 (Youth I) Raynell Stokes
Grades 9 – 12 (Youth II) Sarah Wilson

Adult Division

Young Adults & Collegiate Will Brown Collegiate will join young adults
Kairos Scott Miller
New Life Larry Johnson, Barbara Moore
Koinonia Ed Barker
Open Minds Debra Bryant, Ed Lowry, Ron Tweel
Seekers Bible Class Jack Averill
Joyful Servants Sally Chewing
ESOL Class Anne Keith, Jeannette May, Nell Tiller

Vacation Bible School Director Erin Brown

Committees

Buildings and Grounds (Senior Minister)

(Leadership Manual p22: 6 members, 3 year terms)

Robby Gough (2018) Peter Ohlms (2018)
Ed Smith (2018), chair Scott Morris (2019)
Bob Bryant (2018) Shelley Payne (2019)
Carolyn Lowry (2018)

Faith & Justice (Senior Minister)

(Leadership Manual p24: 6 members, 3 year terms) Must nominate member to Church Representatives

Will be working with Matt to redefine

Ed Lowry (2018)

Ian Pallini (2020)

Chair to be selected by F&J Committee

Kelly Kossi (2018)

Raynell Stokes (2019)

Audrey Miller (2018)

Sarah Wilson (2020) ***

Finance (Senior Minister)

(Leadership Manual p26: Composed of 6 church members elected to 3-year terms. The Treasurer of the church is to be an ex-officio member of the Finance Committee as will the Chair of the Financial Stewardship Committee. Assistant treasurer is not required to be part of this committee

Martha Ballenger (2019)

Bill Jesser (2018)

Shelby Clements (2019)

Larry Martin, Chair (2019)

Bill Cromwell (2020)

George Payne (2020)

Richard Vaughan, ex-officio member as Treasurer

Sarah Buchanan, ex-officio member as chair of Financial Stewardship Committee

Financial Stewardship (Senior Minister)

Will be working with Matt to redefine

(Leadership Manual p28: 4 members, 2 year terms, chair of finance committee is ex officio member)

Sarah Buchanan, Chair (2018)

Brad Groff (2018)

Ex-Officio Chair of Finance: Larry Martin

Larry Johnson (2018)

Hospitality (Minister of Music)

(Leadership Manual p29: 6 members, 3 year terms)

Jen Bates (2019)

Debby Johnson (2018)

Linda Boston (2018)

Donna Marshall (2020)

Sima Brown, Chair (2019)

Shirley Wagoner (2018)

Missions/Ministry (Senior Minister)

(Leadership Manual p30: 6 members, 3 year terms, 1 member is to be from the WMU and is selected by the WMU)

Jen Bates (2018)

Pam Hallissy, Co-chair (2018)

Linda Boston (2019)

Anne Keith, Co-chair (2018)

Shirley Clark (2018) WMU rep

Lynda Tweel (2019)

Nominating (Senior Minister)

(Leadership Manual p31: 6 members, 2 year terms) 6 church members elected to 2 year terms. Committee members, including a chair, are to be recruited and nominated by the Active Deacons for election by the church. The chair of the Nominating Committee will serve on Church Council. The Nominating Committee will meet as needed to fulfill the committee assignments at a date and time agreed upon by the committee.

Sarah Buchanan, chair (2019)

Peter Ohlms (2019)

Shelby Clements (2018)

Anne Smith (2018)

Mary Jo Hendricks (2018)

Jennifer Wagoner (2018)

Personnel (Senior Minister)

(Leadership Manual p32: 6 members, 3 year terms)

Alan Hendricks (2019) Chair

Ian Pallini (2019)

Lou Long (2018)

Raynell Stokes (2018)

Diane Mundell (2019)

Esther Tian Zhu (2018)

Senior Minister Search Committee (Now Senior Minister Transition Committee)

Leadership Manual p 13

Selection of Senior and Associate Ministers

The Personnel Committee will organize and promote the work of ministerial search committees (ad hoc), when necessary. Each search committee will consist of 8 members: the chair of the Personnel Committee or their designee; 1 nominated from and by the Active Deacons; 2 nominated from and by the committee or organization, selected by Church Council, whose work is the closest to the work for which the minister is being sought, and 4 nominated from the church membership-at-large by the Nominating Committee. The Nominating Committee shall attempt to nominate members who represent diverse views, ages and groups. All the members of the ministerial search committee will be presented by the Personnel Committee for election by the church in conference. The clergy will advise the search committee as requested by the search committee. The committee will elect its chair, vice-chair, and secretary.

Debra Bryant	Jim Martindale
Brad Groff, Chair	Laura Morris
Alan Hendricks	Amanda Ohlms
Debby Johnson	Raynell Stokes

Associate Minister Search Committee

(See above)

Inactive until further need

Wednesday Night Supper Committee (Assoc. Minister of Community)

(Leadership Manual p34: 2 members, 2 year terms)

Chair: Larry Johnson (2019)
Co-chair : Sarah Buchanan (2018)
Cook: Larry Johnson (2018)

Kitchen Service Team (Assoc. Minister of Community)

(Leadership Manual p44: at least 3 members, 1 year term)

Judy Gough (2018)
Carolyn Lowry (2018)
Lily Pallini (2018)

Wednesday Night Supper (Assoc. Minister of Community)

(Leadership Manual p34: 4 teams, 1 year term)

Kitchen supplies shopper: Judy Gough
Wednesday night food shopper EVERY week: Larry Johnson

Team 1: Donna Marshall (Team Leader)
Peachie Mays (Co-team leader)
Lu Overbeck
Lily Pallini
Betty Barker-- Cashier

Team 2: Anne Keith (Team Leader)
Sarah Buchanan. (Co-team leader)
Melvin Spicer
Mildred Spicer
Shirley Clark -- Cashier

Team 3: W.C. Keith (Team Leader)
Larry Johnson (Co-team Leader)
Robby Gough
Pete Whitt
Sue Whitt -- Cashier

Team 4: Pam Hallissy (Team Leader)
Jim Hallissy (Co-team Leader)
Charlotte Bailey
Lily Pallini
Jen Bates -- Cashier

Team Substitutes
Martha Ballenger
Alan and Mary Jo Hendricks

Service Teams

Audio (Minister of Music)

(Leadership Manual p39: Composed of church members who will be elected annually and may serve successive terms)

Rob Gough, Chair	Larry Martin
Alan Hendricks	Bill Murray
Bill Jesser	Richard Vaughan
W.C. Keith	Barry Wilson

Baptismal (Senior Minister)

(Leadership Manual p40: Composed of 3 church members who will be elected annually and may serve successive terms)

Shelby Clements
Jimmy Li
Joyce Martin

Floral (Minister of Music)

(Leadership Manual p42: Composed of church members who will be elected annually and may serve successive terms – no number stated) (although there isn't a specific number stated, they need more members to share the work load)

Sima Brown	Edith Parker
Sarah Buchanan, Chair	Jeannette May ***
Anne Keith	

Funeral Reception Service Team (Minister of Music) (Needs leadership manual description)

Shelby Clements	Michelle Proffitt
Donna Marshall	Anne Smith

Health Ministry Service Team (Assoc. Minister of Community)

(Leadership Manual p43 : Composed of church members who will be elected annually and may serve successive terms – no number stated)

Sally Chewning, Co-chair	Laurie Pallini
Lynne Gardner	Clara Belle Wheeler, Co-chair
Lu Overbeck	

Lord's Supper (Senior Minister)

(Leadership Manual p45: Composed of at least 6 church members who will be elected annually and may serve successive terms)

Johnny & Gail Ellen, Co-chairs
Alan & Mary Jo Hendricks

Donnie & Peachie Mays
Bill & Barbara Murray

Ministerial Relations Service Team (Senior Minister)

inactive until further need

(Leadership Manual p46: Composed of at least 3 church members who will be elected annually and may serve successive terms)

Music and Worship Service Team (Minister of Music)

(Leadership Manual p47: Composed of church members who will be recommended by the Associate Minister for Music and Worship, elected annually, and may serve successive terms – no number stated)

Alba Beasley
Jack Averill
Debra Bryant
Carolyn Lowry

Barbara Moore
Diane Mundell
Ed Smith
Richard Vaughan

Ushers (Minister of Music)

(Leadership Manual p48 : Composed of at least 15 church members who will be elected annually and may serve successive terms)

Ed Barker
Cindy Bryant
Sally Chewing
Shirley Clark, Chair
Joyce Martin
Shelley Miller

Ian Pallini
Lily Pallini
Melvin Spicer
Mildred Spicer
Ron Tweel
Ronda Wiley

Jack Wilkerson
Martha Wood
Joe Zhu

UBC Morning Work Team

(Leadership Manual p49: Composed of volunteers who wish to serve as an operational arm of the Building and Grounds)

Robby Gough
Alan Hendricks
Bill Jesser
Larry Johnson

W.C. Keith
Bill Murray
Ed Smith, Chair

Wellford Tiller
Richard Vaughan

Visibility Service Team (Associate Minister of Community)

Will be working with Matt to define
(Needs leadership manual description)

Visibility Coordinator

Jim Moore
Jennifer Wagoner
Sarah Buchanan

Welcome Service Team (Greeters) (Assoc. Minister of Community)

(Leadership Manual p50: composed of a sufficient number of church members/regular attendees) 8 teams is ideal.

Lobby & Front Porch

Martha Ballenger
Betty Barker
Barbara Fuller
Pam Hallissy, Co-chair

Parking Lots

Brad Groff
Jim Hallissy, Co-chair
Alan Hendricks
Scott Morris
John Buchanan
Wellford Tiller
Peter Ohlms

Bettie Blincoe
Charlotte Bailey

Ray Kauffman (just pre-worship)

Substitutes –David Hendon, Martha Wood, Laurie Pallini

Intercessory Prayer Ministry Coordinator

(Leadership Manual p51: Coordinator is to facilitate participation in the University Baptist Church Intercessory Prayer Ministry)

Betty Barker co-coordinator

Lu Overbeck co-coordinator

Fellowship Service Team (Assoc. Minister of Community)

(Leadership Manual p25: Composed of six church members elected to three-year terms.

Johnny Ellen Larry Johnson, co-chair Laura Morris, co-chair
Jim Hallissy W.C. Keith
Katherine Hamel Donna Marshall

PACEM (Assoc. Minister of Community)

(Needs leadership manual description)

Bylaws p 2 (no mention in Leadership Manual) Service Ministry (no specific mention of PACEM or OIAM)

The church will contribute to and participate in efforts that serve the needs of individuals and families in the community as well as the congregation.

Katherine Hamel Laura Morris Jennifer Wagoner – Co-Chairs

OIAM (Assoc. Minister of Community) (see PACEM)

(Needs leadership manual description)

Sarah Buchanan, Chair

Councils

Collegiate Ministry Council (Minister of Music & Worship)

Leadership Manual p35: Council Structure: Composed of 3 church members elected to 3 year terms. An Associate Minister will serve as an ex-officio member. The chair of the Collegiate Ministry Council is a church member elected by the council and will serve on Church Council.

Rachel Miller (2018) Amanda Ohlms (2018)
Beth Wright (2020) Kevin Wright (2020)

Women’s Missionary Union Executive Council (Assoc. Minister of Community)

(Leadership Manual p36: Composed of a Director, the immediate past Director, and a representative from each WMU Circle (it does not say, but the Missions Ministry does say that one member of Missions be represented on WMU)

Diane Mundell, Chair

Anne Keith, Vice Chair

Kittie Colvin Trail Circle, Sarah Buchanan, chair

Annie Armstrong Circle, Pam Hallissy and Nelda Vaughan, co-chairs

WMU representative from the Missions/Ministries committee: Shirley Clark

Welcome and Inclusion Council (Senior Minister)

(Leadership Manual p37: Composed of the following: Senior Minister, a representative from the Active Deacons, Minister for Education, Chair of the Welcome Service Team and Chair of the Ushers. The chair of the Welcoming and Inclusion Council will serve on Church Council.

Deacon Representative

To be appointed by Deacons

Will Brown, Associate Minister of Community

Jim & Pam Hallissy, Co-Chairs of Welcome Service Team

Shirley Clark, Chair of Ushers

Youth Ministry Council (Youth Ministries Coordinator)

(Leadership Manual p38: composed of the teachers from the Youth Bible Study Department, 2 youth, and 2 church members elected for 2 year terms. The staff members responsible for youth programs will serve as ex-officio members. The chair of the Youth Ministry Council is an adult member elected by the council and will serve on Church Council.

Youth Ministries coordinator:

Sarah Wilson

Youth I Teacher:

Raynell Stokes

Youth II Teacher:

Sarah Wilson

Youth Middle School rep:

Lindsay Marshall—rising 8th grader (2019)

Youth High School rep:

Joey Hamel—rising 10th grader (2018)

Adult member:

Rachel Miller (2019)

Adult member:

Katherine Hamel (2018) Chair